

VILLAGE OF TUXEDO PARK
P.O. BOX 31
80 LORILLARD ROAD
TUXEDO PARK, NEW YORK 10987

Date: February 15, 2011

To: Village Board of Trustees

From: John C. Ledwith IV

Re: **February 2011 Departmental Reports**

1. Building Dept.

- a. Notified Tuxedo Club about abandoned automobile with broken windows in Tuxedo Club parking lot (see attached). The automobile has been removed.
- b. Notified Village resident about Village regulations regarding boat storage (see attached). Boat storage not allowed in front yard of property. Resident looking for alternative storage location.
- c. Need to set up meeting with Trustee liaison to discuss procedures for resolving violations of the Village Code.

2. Water Dept.

- a. Uncollected balances: Town \$29,844.72 Village \$19,979.61.
- b. Sent late notices to Village and Town customers on Feb. 10th requesting that all bills are paid in full by March 1, 2011.
- c. Provided Water Department with list of water meters that need to be repaired.
- d. Need to set up meeting with Trustee liaison to discuss specific account issues.

3. Utilities

- a. Met with a representative from Willdan Energy Solutions regarding energy savings audit. Had all major departmental buildings reviewed for electrical energy efficiency. Current program allows Municipalities to take advantage of cost sharing program where Orange & Rockland will pay for 70% of lighting upgrades. Attached is a summary sheet showing the cost for Village to take advantage of the program and estimated payback period. In summary the cost to Village \$1,462.49 with a payback period 7 months, total annual electrical utility savings \$4,330.13.
- b. Contacted Orange & Rockland about removing utility poles that no longer are in use along north end of Lorillard Rd. A total of four poles were removed last week. Two poles on Lorillard Rd. and two poles on Wee Wah Rd.
- c. Contacted Orange & Rockland representative Michael Grant regarding street lights that were not working, resident electrical upgrade issues, and utility pole removal (see attached).
- d. Notified Verizon and Cablevision of wires that need to be moved onto new utility poles located on Tower Hill Rd., intersection of Laurel Rd. and Continental Rd., and Lookout Rd.

4. General

- a. Setup sanitation/recycling schedule change notification procedure with Ellessa DiBella.
- b. Worked with Rick Golden and Kelly Naughton on tax certiorari analysis.
- c. Worked on obtaining Village resident deer culling authorization forms with Mayor Stebbins.

John C. Ledwith IV

From: John C. Ledwith IV [jledwith@tuxedopark-ny.gov]
Sent: Monday, February 07, 2011 5:53 PM
To: 'Martin Badinelli'
Subject: Tuxedo Park - Abandoned Car on Tuxedo Club Property

Dear Martin:

I have noticed a black Nissan convertible license plate FCB-8559 in the Tuxedo Club parking lot closest to the boathouse over the past few weeks. As the windows appear to be broken, and the car appears to have been abandoned, can you inform the owner to have the car removed from the Village.

You prompt attention to this matter is greatly appreciated.

Many thanks.

Regards,

John C. Ledwith IV
Deputy Clerk / Treasurer & Building Inspector
Village of Tuxedo Park
P.O. Box 31
Tuxedo Park, NY 10987
(Voice) 845-351-4745 ext. 11
(Fax) 845-351-2668
jledwith@tuxedopark-ny.gov

INCORPORATED 1952
(845) 351-4745 ext. 11 (Voice)
(845) 351-2668 (Fax)
Email: jledwith@tuxedopark-ny.gov
Website: tuxedopark-ny.gov

VILLAGE BOARD MEETING
THIRD WEDNESDAY OF EACH MONTH

VILLAGE OF TUXEDO PARK
P.O. BOX 31
80 LORILLARD ROAD
TUXEDO PARK, NEW YORK 10987

December 9, 2010

Mrs. Arletta Subocz
P.O. Box 686
Tuxedo Park, NY 10987

**Re: Parcel No. 108-1-16
38 Pine Rd.
Village Code §100-15 Restrictions on parking of certain vehicles and equipment**

Dear Mrs. Subocz:

I called you at (845-667-4088) both on December 8th and 9th and was not able to contact you. Please be advised that the Village of Tuxedo Park has regulations on boat storage. In accordance with Village Code §100-15 boat storage is not permitted in any front yard or within 50' of any property line.

§ 100-15. Restrictions on parking of certain vehicles and equipment.

No commercial vehicle, house trailer, limousine for hire, truck, boat or boat trailer, travel trailer, camper, motor home, mobile home or similar recreational vehicle or any other equipment shall be parked in any front yard or within 50 feet of any property line. Editor's Note: See also Ch. 93, Vehicles, Abandoned or Junked. Any such vehicle or equipment shall be screened year round on three sides so as not to be visible from the street or adjoining premises. Only one registered commercial vehicle may be housed or parked on a lot and the unladen weight thereof shall not exceed three tons. The operation or usage of a commercial vehicle in such a manner so as to interfere with or be detrimental to the general welfare of the Village of Tuxedo Park or the inhabitants thereof shall be a violation of this chapter.

With the upcoming Holidays it is advisable and neighborly to have the boat removed from the property as soon as possible, and no later than December 22, 2010.

Please contact me and let me know when the boat will be removed from the property. I can be reached at 351-4745 ext. 11 or via email at jledwith@tuxedopark-ny.gov.

Very truly yours,


John C. Ledwith IV

Building Inspector

Village

**VILLAGE OF TUXEDO PARK WATER DEPARTMENT
P.O. BOX 31
TUXEDO PARK, NY 10987**

February 10, 2011

BillToName
BillAddress1
BillAddress2
BillToCityStateZip

Re: Water Account No.: AccountNumber

Dear BillToName:

Please be advise, according to our records your water account is in arrears in the amount of TotalAmountDue. Remit payment by March 1, 2011 to payoff your account in advance of the issuance of the April 2011 water bill.

Failure to pay your outstanding balance will result in the levying of the outstanding amount onto your June 2011 Village tax bill.

If you have any questions please contact me upon receipt of this letter at 351-4745 ext. 11.

Sincerely,
John C. Ledwith IV
Deputy Clerk & Treasurer

Town

**VILLAGE OF TUXEDO PARK WATER DEPARTMENT
P.O. BOX 31
TUXEDO PARK, NY 10987**

February 10, 2011

BillToName
BillAddress1
BillAddress2
BillToCityStateZip

Re: Water Account No.: AccountNumber

Dear BillToName:

Please be advised, according to our records your water account is in arrears in the amount of TotalAmountDue. Remit payment by March 1, 2011 to payoff your account in advance of the issuance of the April 2011 water bill.

Failure to pay your outstanding balance will result in the termination of water service.

If you have any questions please contact me upon receipt of this letter at 351-4745 ext. 11.

Sincerely,
John C. Ledwith IV
Deputy Clerk & Treasurer

Water Department Meter Issues
February 16, 2011

- Diem 16 Summit Road (Old house)
- No change in meter reading since September 2009. There have been tenants in the house since at least October 2010 (Honor/Coen), so there should be usage since then. Need to access meter and arrange for repair or replacement.
 - Per Tom Smith meter is in a garage blocked by snow and ice.
- Fishko 2 Cannon Hill Road
- Owner complaining of erratic water usage and wants meter replaced as soon as possible.
 - Per Tom Smith meter is located under a closet and hard to access.
- Honor/Coen 94 Pine Hill Road (former Steiger residence)
- Need confirmation of how many numbers are on the meter to insure we are billing correctly.
 - Per Tom Smith meter is located in an outdoor pit and unable to access because of snow and ice. This can wait until March water meter readings.
- Kearney 28 Circle Drive
- Over double water usage last quarter. Smith has been tracking the usage on a regular basis since January and finds it irregular and at times abnormally high.

Electrical Audit Summary

Building	Street Address	Cost	Annual Savings	Simple Payback (Years)
Police Booth & Keep	1 Tuxedo Rd.	\$ 141.44	\$ 247.88	0.571
Police Station	3 Tuxedo Rd.	\$ 194.25	\$ 1,037.67	0.187
Village Office	80 Lorillard Rd.	\$ 528.55	\$ 960.39	0.550
Water Plant	1 Chastellux Lane	\$ 470.51	\$ 1,180.32	0.399
DPW Shop	77 Wee Wah Rd.	\$ 127.74	\$ 903.87	0.141
Total		<u>\$ 1,462.49</u>	<u>\$ 4,330.13</u>	

Small Business Energy Efficiency

Free Small Business Energy Efficiency Survey For: Village of Tuxedo Park Gate & Keep

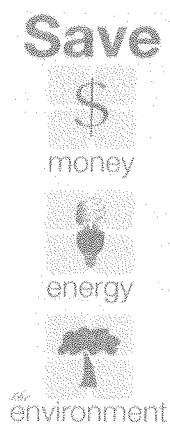
Business Name:	Village of Tuxedo Park Gate & Keep	Your Surveyor:	Albert Rodriguez
Business Address:	1 Tuxedo Park rd	Contact Information:	877-786-0555
City, State, Zip Code:	Tuxedo Park, NY 10987	Source:	Customer Called Willdan
Email and Phone:	jledwith@tuxedopark-ny.gov / (845) 351-4745	Date of Survey:	2/11/2011
Business Data:	Office (General Office Types)	Account Number:	-976-2890-00

Thank you! We have tailored this report to show you exactly how your business may see real savings, month after month, while also helping the environment. The next steps are simple.

- * Select your energy saving upgrades
- * Schedule a time for installation
- * Install equipment

Sign-up now to install your energy saving upgrade recommendations! Call us at: 877-786-0555.

The following chart is an overview of the types of upgrades, project costs, savings, and return on investment possible for your business.

	Recommended Energy Saving Upgrade	Your Est. Annual Cost Savings*	Your Est. Annual Energy Savings (kWh)	Total Installation Cost	O&R Pays	You Pay	Simple Payback (Years)
	Free Energy Saving Upgrades	\$51.32	342.20	\$54.95	\$54.95	\$0.00	0.000
	Lighting Upgrades	\$196.56	1,310.40	\$471.52	\$330.08	\$141.44	0.720
	Lighting Controls	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	Other Upgrades	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	TOTALS	\$247.88	1,652.60	\$526.47	\$385.03	\$141.44	0.571

* Cost savings are based on a \$0.15 per kWh rate. Your rate could be higher or lower.

To help you plan your energy efficiency projects, we have included a custom project planner for each upgrade you may want to consider for your business.

All work is completed by New York State licensed and insured contractors who have been selected, approved, and trained by Willdan Energy Solutions to participate in the program. This energy savings program is brought to you by Orange & Rockland and implemented by Willdan Energy Solutions.

DISCLAIMER The contents of this report are offered as guidance and information only. Orange & Rockland, Willdan Energy Solutions and all technical sources referenced in this report do not (a) make any warranty or representation, expressed or implied, with respect to the accuracy, completeness, or usefulness of the information contained in this report, or that the use of any information, apparatus, method, or process disclosed in this report may not infringe on privately owned right; (b) assume any liabilities with respect to the use of, or for damages resulting from use of, any information, apparatus, method, or process disclosed in this report. This report does not reflect official views or policy of the above mentioned companies. Mention of trade names or commercial products does not constitute endorsement of recommendation of use.



Small Business Energy Efficiency

Free Small Business Energy Efficiency Survey For: Village of Tuxedo Park police Station

Business Name: Village of Tuxedo Park police Station
Business Address: 3 tuxedo rd
City, State, Zip Code: Tuxedo Park, NY 10987
Email and Phone: jledwith@tuxedopark-ny.gov / (845) 351-4745
Business Data: Police / Fire Stations (24 Hr)

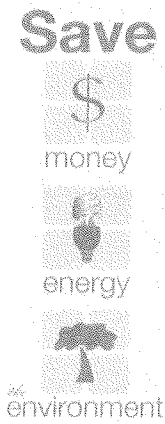
Your Surveyor: Albert Rodriguez
Contact Information: 877-786-0555
Source: Customer Called Willdan
Date of Survey: 2/11/2011
Account Number: -3126-6890-15

Thank you! We have tailored this report to show you exactly how your business may see real savings, month after month, while also helping the environment. The next steps are simple.

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- * Install equipment

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The following chart is an overview of the types of upgrades, project costs, savings, and return on investment possible for your business.

	Recommended Energy Saving Upgrade	Your Est. Annual Cost Savings*	Your Est. Annual Energy Savings (kWh)	Total Installation Cost	O&R Pays	You Pay	Simple Payback (Years)
	Free Energy Saving Upgrades	\$377.23	2,514.90	\$61.03	\$61.03	\$0.00	0.000
	Lighting Upgrades	\$660.44	4,402.90	\$647.50	\$453.25	\$194.25	0.294
	Lighting Controls	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	Other Upgrades	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	TOTALS	\$1,037.67	6,917.80	\$708.53	\$514.28	\$194.25	0.187

* Cost savings are based on a \$0.15 per kWh rate. Your rate could be higher or lower.

To help you plan your energy efficiency projects, we have included a custom project planner for each upgrade you may want to consider for your business.

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Small Business Energy Efficiency

Free Small Business Energy Efficiency Survey For: Village Hall of Tuxedo Park

Business Name: Village Hall of Tuxedo Park
Business Address: 88 Lorillard Road
City, State, Zip Code: Tuxedo Park, NY 10987
Email and Phone: jledwith@tuxedopark-ny.gov / (845) 351-4745
Business Data: Town Hall

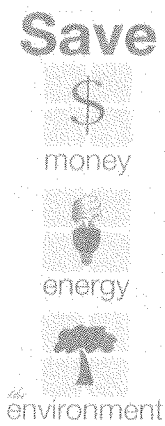
Your Surveyor: Albert Rodriguez
Contact Information: 877-786-0555
Source: Customer Called Willdan
Date of Survey: 2/11/2011
Account Number: -6152-7830-05

Thank you! We have tailored this report to show you exactly how your business may see real savings, month after month, while also helping the environment. The next steps are simple.

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- * Schedule a time for installation
- * Install equipment

Sign-up now to install your energy saving upgrade recommendations! Call us at: 877-786-0555.

The following chart is an overview of the types of upgrades, project costs, savings, and return on investment possible for your business.

	Recommended Energy Saving Upgrade	Your Est. Annual Cost Savings*	Your Est. Annual Energy Savings (kWh)	Total Installation Cost	O&R Pays	You Pay	Simple Payback (Years)
	Free Energy Saving Upgrades	\$91.46	609.70	\$53.90	\$53.90	\$0.00	0.000
	Lighting Upgrades	\$868.93	5,792.90	\$1,761.82	\$1,233.27	\$528.55	0.608
	Lighting Controls	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	Other Upgrades	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
	TOTALS	\$960.39	6,402.60	\$1,815.72	\$1,287.17	\$528.55	0.550

* Cost savings are based on a \$0.15 per kWh rate. Your rate could be higher or lower.

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DISCLAIMER: The information contained herein is for informational purposes only and does not constitute an offer of any financial product or service. The information is based on the data provided by the customer and is subject to change without notice. The information is not intended to be used for any other purpose. The information is not intended to be used for any other purpose. The information is not intended to be used for any other purpose.



WILLDAN



Orange & Rockland

Small Business Energy Efficiency

Free Small Business Energy Efficiency Survey For: Village of Tuxedo Park Water Plant

Business Name: Village of Tuxedo Park Water Plant
Business Address: 1 Shastellux Lane
City, State, Zip Code: Tuxedo Park, NY 10987
Email and Phone: jledwith@tuxedopark-ny.gov / (845) 351-4745
Business Data: Pump Stations

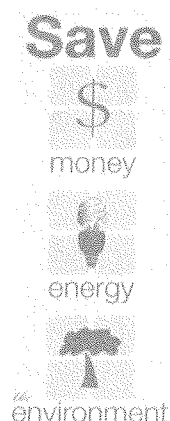
Your Surveyor: Albert Rodriguez
Contact Information: 877-786-0555
Source: Customer Called Willdan
Date of Survey: 2/11/2011
Account Number: -102-6890-01

Thank you! We have tailored this report to show you exactly how your business may see real savings, month after month, while also helping the environment. The next steps are simple.

- * Select your energy saving upgrades
- * Schedule a time for installation
- * Install equipment

Sign-up now to install your energy saving upgrade recommendations! Call us at: 877-786-0555.

The following chart is an overview of the types of upgrades, project costs, savings, and return on investment possible for your business.



Recommended Energy Saving Upgrade	Your Est. Annual Cost Savings*	Your Est. Annual Energy Savings (kWh)	Total Installation Cost	O&R Pays	You Pay	Simple Payback (Years)
Free Energy Saving Upgrades	\$356.62	2,377.40	\$128.00	\$128.00	\$0.00	0.000
Lighting Upgrades	\$823.70	5,491.40	\$1,568.42	\$1,097.91	\$470.51	0.571
Lighting Controls	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
Other Upgrades	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
TOTALS	\$1,180.32	7,868.80	\$1,696.42	\$1,225.91	\$470.51	0.399

* Cost savings are based on a \$0.15 per kWh rate. Your rate could be higher or lower.

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Small Business Energy Efficiency

Free Small Business Energy Efficiency Survey For: Village of Tuxedo Park DPW

Business Name: Village of Tuxedo Park DPW
Business Address: 77 Wee wah rd
City, State, Zip Code: Tuxedo Park, NY 10987
Email and Phone: jledwith@tuxedopark-ny.gov / (845) 351-4745
Business Data: Auto Related

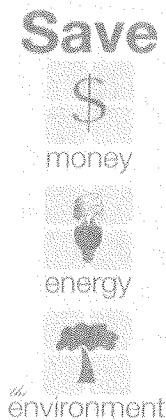
Your Surveyor: Albert Rodriguez
Contact Information: 877-786-0555
Source: Customer Called Willdan
Date of Survey: 2/11/2011
Account Number: -6425-7830-04

Thank you! We have tailored this report to show you exactly how your business may see real savings, month after month, while also helping the environment. The next steps are simple.

- * Select your energy saving upgrades
- * Schedule a time for installation
- * Install equipment

Sign-up now to install your energy saving upgrade recommendations! Call us at: 877-786-0555.

The following chart is an overview of the types of upgrades, project costs, savings, and return on investment possible for your business.



Recommended Energy Saving Upgrade	Your Est. Annual Cost Savings*	Your Est. Annual Energy Savings (kWh)	Total Installation Cost	O&R Pays	You Pay	Simple Payback (Years)
Free Energy Saving Upgrades	\$253.66	1,691.00	\$125.60	\$125.60	\$0.00	0.000
Lighting Upgrades	\$650.21	4,334.70	\$425.84	\$298.10	\$127.74	0.196
Lighting Controls	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
Other Upgrades	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.000
TOTALS	\$903.87	6,025.70	\$551.44	\$423.70	\$127.74	0.141

* Cost savings are based on a \$0.15 per kWh rate. Your rate could be higher or lower.

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John C. Ledwith IV

From: John C. Ledwith IV [jledwith@tuxedopark-ny.gov]
Sent: Monday, February 07, 2011 3:41 PM
To: 'Jonathan H' 'Morris'; 'Thomas Chase'
Subject: Village of Tuxedo Park - Transfer Wires From Old Pole to New Pole - Wee Wah Rd. between Lorillard Rd. and West Lake Stable Rd.
Attachments: 100_4554.jpg; 100_4555.jpg; 100_4557.jpg

Tracking:	Recipient	Read
	'Jonathan H' 'Morris'	Read: 2/9/2011 7:53 AM
	'Thomas Chase'	

Can you check on the email below and see if the work is scheduled? As of last week the work had not been completed.

Regards,
John Ledwith

-----Original Message-----

From: John C. Ledwith IV [<mailto:jledwith@tuxedopark-ny.gov>]
Sent: Tuesday, November 30, 2010 5:40 PM
To: 'Morris, Jonathan H'; 'Thomas Chase'
Subject: Village of Tuxedo Park - Transfer Wires From Old Pole to New Pole - Wee Wah Rd. between Lorillard Rd. and West Lake Stable Rd.

Tom & Jonathan:

Can you have the wires transferred from the old pole number 53960/44140 to the new pole number 53690/44140 and have the old pole removed. Attached are a few pictures.

The street address is Wee Wah Road, between Lorillard Rd., and West Lake Stable Rd.

Thank you again,

John Ledwith
Building Inspector

John C. Ledwith IV

From: John C. Ledwith IV [jledwith@tuxedopark-ny.gov]
Sent: Wednesday, February 09, 2011 9:23 AM
To: 'Morris, Jonathan H'; 'Thomas Chase'
Subject: RE: Village of Tuxedo Park - Transfer Wires to New Pole at intersection of Continental Rd., Laurel Rd. and Lorillard Rd.

Tracking:	Recipient	Read
	'Morris, Jonathan H'	Read: 2/9/2011 9:24 AM
	'Thomas Chase'	

Thanks Jonathan. Unfortunately O&R is here today to remove a few other poles.

Regards,
John Ledwith

From: Morris, Jonathan H [mailto:jonathan.h.morris@verizon.com]
Sent: Wednesday, February 09, 2011 8:04 AM
To: 'John C. Ledwith IV'; 'Thomas Chase'
Subject: RE: Village of Tuxedo Park - Transfer Wires to New Pole at intersection of Continental Rd., Laurel Rd. and Lorillard Rd.

Good morning John, this job is on our February schedule. I was notified that Cablevision has completed their transfer. I will follow up with my construction department to make sure this gets completed. Thanks!

Jonathan Morris
Midstate OSP Engineering
(914)741-8866

From: John C. Ledwith IV [mailto:jledwith@tuxedopark-ny.gov]
Sent: Monday, February 07, 2011 3:43 PM
To: 'Thomas Chase'; Morris, Jonathan H
Subject: Village of Tuxedo Park - Transfer Wires to New Pole at intersection of Continental Rd., Laurel Rd. and Lorillard Rd.

Can you also check on the matter below with pictures attached. The work has not been completed.

John

From: John C. Ledwith IV [mailto:jledwith@tuxedopark-ny.gov]
Sent: Tuesday, November 30, 2010 5:07 PM
To: 'Morris, Jonathan H'; 'Thomas Chase'
Subject: Village of Tuxedo Park - Transfer Wires to New Pole at intersection of Continental Rd., Laurel Rd. and Lorillard Rd.

Good Evening:

Can you look into transferring your wires to the new pole located at the intersection of Continental Rd., Laurel Rd. and Lorillard Rd. See the two attached pictures.

John C. Ledwith IV

From: John C. Ledwith IV [jledwith@tuxedopark-ny.gov]
Sent: Friday, February 11, 2011 4:02 PM
To: 'Grant, Michael M. (O & R)'
Subject: Tuxedo Park - Street Lights - Electric Service Upgrade - Transfer of Wires from Old Pole to New Pole

Michael:

Can you have a crew check out the lights on the following pole numbers:

53816/40006 – Maureen Love, 72 Circuit Rd..
53808/44047 – An Hu, 42 Circuit Rd.
53799/43917 – Evans-Freke, 91 Lookout Rd.

I left replacement light bulbs at the Police Station for your crew to pick up on their way into the Village.

With regard to the home near the Village Office that is having the electrical service upgraded, the job number that I was provided is #20101220029.

The address is Robert Silvay, 81 Lorillard Rd., Tuxedo Park, NY.

Issues Silvay brought to my attention include:

1. Guy wire attached to tree on Silvay property. Silvay would like to take down the tree.
 2. Large dead tree opposite his home that is overhanging the wires in the street. If the tree comes down the entire block may be without electricity.
 3. Utility pole on Lorillard Rd. is leaning.
 4. What is the possibility of burying the utility wires on the street?
-

I will be checking an issue regarding the transferring of wires from an old pole to a new pole located near the intersection of Circuit Rd. and Lookout Rd. I'll send you an email on Monday.

Your attention to these matters is greatly appreciated.

Regards,
John Ledwith

John C. Ledwith IV

From: Ellessa DiBella [ellessa.dibella@sterlingcarting.com]
Sent: Friday, January 21, 2011 1:35 PM
To: John C. Ledwith IV
Subject: Re: VTP Test

Of Course, it's not a problem.

Enjoy your weekend -

On Fri, Jan 21, 2011 at 1:19 PM, John C. Ledwith IV <jledwith@tuxedopark-ny.gov> wrote:

Ellessa:

As per our discussion, as long as it is convenient for you, please send me an email when garbage and recycling pickup dates will be changed due to the weather or holidays.

Thank you very much.

Regards,

John Ledwith

From: Ellessa DiBella [mailto:ellessa.dibella@sterlingcarting.com]
Sent: Friday, January 21, 2011 1:16 PM
To: John C. Ledwith IV
Subject: Re: VTP Test

Hey John -

Received your email.

Ellessa

On Fri, Jan 21, 2011 at 12:07 PM, John C. Ledwith IV <jledwith@tuxedopark-ny.gov> wrote:

John C. Ledwith IV

Deputy Clerk / Treasurer & Building Inspector

Village of Tuxedo Park

P.O. Box 31

Tuxedo Park, NY 10987

(Voice) 845-351-4745 ext. 11

(Fax) 845-351-2668

jledwith@tuxedopark-ny.gov

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